

NEUTRAL BAY PUBLIC SCHOOL

P & C ASSOCIATION

UNCONFIRMED MINUTES OF P&C 2008 ANNUAL GENERAL MEETING
WEDNESDAY 12TH NOVEMBER 2008

1. Welcome and apologies

Paul Fraser opened the meeting at 9.00pm.

Present – Paul Fraser (President and Chair), Neil Schaffer (Vice-President), Geraldine Magarey (Assistant-Treasurer), Anne-Lise Daniel (Secretary), Peter Crimp, Megan McCracken, Marion Braslin, Philippa Shelley-Jones, Jan Prichard, Fiona Hearne, Hugo Harmstorf, Alison Auld, Robert Steel, Leslie Wait, Susan Metcalf, Michele Gardiner, Nina Wilson, Karen Cooper

In attendance - Gai Collett (Principal), Owen Taylor (Deputy-Principal)

Apologies – Simone Bird

2. Minutes from Annual General meeting 2007 (14.11.2007)

The minutes had been confirmed at the February 2008 meeting.

Motion:

That the confirmed minutes of the 2007 Annual General Meeting held on 14th November 2007 be approved.

Moved: Jan Prichard. Seconded: Marion Braslin. All agreed.

3. Business arising from minutes of AGM 2007

No business arising.

4. P&C Annual Report

Paul Fraser tabled and spoke to the 2008 Annual report.

Paul re-asserted the role of the P&C as a forum to transfer information, swap ideas, take actions as well as represent parents and the interest of the school in the local community.

To date, the P&C had \$120,000 (one hundred and twenty thousand dollars) in the bank. The funds had been collected through the P&C contributions (down by 15% in 2008), fundraising events, sales from the Uniform Shop and Canteen.

77% of the funds collected had been transferred to the School to support initiatives such as the Science program, purchase of Smart Boards, additional Mathematics and English resources.

2008 was the year the major long term project funded by the P&C was finalised: the multipurpose building would be officially opened on the 15th of November. Paul took the opportunity to thank Rob Lleman for his involvement in the project.

Paul acknowledged the great results achieved by all the sub-committees, especially the Canteen which had undertaken a major makeover under the leadership of Philippa Shelley-Jones and with the involvement of Nina and Cobby.

Paul also thanked all the P&C executives for their time and support as well as the School executives for their time and support. Phillipa Shelley-Jones and Anne-Lise Daniel were presented with flowers for their contribution over the past three and four years.

5. P&C Annual Accounts

Geraldine Magarey noted that the Annual Accounts were presented in an un-audited form, as the P&C currently had no auditor.

Motion

That the audited Accounts be presented at to the P&C early 2009 for approval.

All agreed.

6. Setting of P&C fees for 2009

In light of the current economic downturn, the Committee acknowledged that more families would be struggling in 2009 and, while, there was a desire to increase the fees which had been steady for three consecutive years, a decision was made not to increase the Contribution for 2009.

Families would be reminded of the possibility to make additional contribution, as well as of the possibility to make reduced contributions when paying the full contribution would represent hardship for the family.

Motion:

(1) That the Neutral Bay Public School P&C Association contribution for 2009 be \$165.00 per student attending the school;

(2) That the Neutral Bay Public School P&C Association membership fee for 2009 be \$10 per member, noting that for family where there are more than 2 adult family members (i.e. grand-parents; step-parents; etc) involved in the P&C Association, membership fee will be paid only for the first two members.

Moved: Susan Metcalf. Seconded: Neil Schaffer. All agreed.

7. Elections of Office Bearers for 2009

The following members were elected:

Committee

President: Paul Fraser was nominated by Jan Prichard. Accepted. All agreed.

Vice-President : Neil Schaffer was nominated by Anne-Lise Daniel. Accepted. All agreed.

Secretary: No nomination was received. The position was declared vacant.

Treasurer: Annette Van-Dommelen was nominated by Paul Fraser. Accepted. All agreed.

Assistant-Treasurer: Geraldine Magarey was nominated by Jan Prichard. Accepted. All agreed.

Sub-committees

Band Coordinator: Jan Prichard was nominated by Paul Fraser. Accepted. All agreed.

Canteen Coordinator: Linda Petrone was nominated by Paula Fletcher. Accepted. All agreed.

Canteen Treasurer : Paula Fletcher was nominated by FionaHearne. Accepted. All agreed.

Grounds & Property Coordinator: no nomination was received. The position was declared vacant.

Uniform Shop Coordinators: Anne Whitehead was nominated by Karen Cooper. Karen Cooper was nominated by Megan McCracken Accepted. All agreed.

Functions and Fundraising Coordinator: Fiona Hearne was nominated by Nikki Rodgers. Accepted. All agreed.

As there were no nominations for the Secretary and Ground & Properties Coordinator, calls for nomination would be included in the next school newsletter.

8. Meeting dates for 2009

Motion:

that meeting for NBPS P&C Association for 2009 be as follows:

Meeting at 7:45pm for a 8:00pm start (except August meeting to be held in the morning)

Wednesday 11th February (Reserve)

Wednesday 11th March

Wednesday 8th April (Reserve)

Wednesday 13th May

Wednesday 11th June

Wednesday 8th July (Reserve)

Wednesday 12th August (Morning meeting)

Wednesday 9th September

Wednesday 11th November – Annual General Meeting

Wednesday 9th December (Reserve)

9. Other Business

Parents had requested that a Technology Forum be held by the School. It was agreed that these events would be held at the P&C meetings, with a curriculum topic being discussed at every second P&C meeting.

There being no other business, the meeting closed at 9:40pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE
